

COMMISSION MEETING MINUTES  
December 8, 2015

The Board of Davis County Commissioners met on December 8, 2015 at 10 am in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were: Commissioner P. Bret Millburn - Chair, Commissioner John Petroff, Jr., Commissioner Jim Smith, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes, and Deputy Clerk/Auditor Janet Hanson.

Agenda as posted

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PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at **10:00 a.m. on December 8, 2015.**

OPENING

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS

- Notice of Cancellation of the Board of Davis County Commissioners on December 29, 2015
- Notice of Public Hearing, December 8, 2015 at 6 PM, related to the adoption of the proposed 2016 Budget
- Congressional Update – Rhonda Perks, Field Representative for Congressman Chris Stewart’s Office

BUSINESS/ACTION

**Adam Wright, Davis County Public Works Director, presenting:**

Notice of Award for the 650 W and Clark Lane Culvert Project to ACME Construction

**Chris Sanford, Davis County Library Director, presenting:**

Donation Agreement with Irene K. Willey – donation of two paintings by artist Nancy Lund (n/a)

**Mike Moake, Davis County Legacy Events Center Marketing, presenting:**

Agreement with Jordan World Circus – facility rental for annual circus (receivable)

**Brian Hatch, Davis County Interim Health Department Director, presenting:**

Amendment with Utah Department of Health – add year 2 activities and funding for EPICC (receivable)

**Randy Cook, Davis County Tourism, presenting:**

Agreement with Bandwango – provider of “Connect Pass” tourism program offering one-stop purchasing and convenient mobile delivery (payable)

**Chief Deputy Kevin Fielding, Davis County Sheriff’s Office, presenting:**

Agreement with Lexipol, LLC – software subscription service to support creating/updating policy manuals (payable)

**Curtis Koch, Davis County Clerk/Auditor, presenting:**

Agreement with Ulrich & Associates PC – professional auditing services for FY2015-2019 (payable)

**Commissioner Smith presenting:**

Amendment with Utah Department of Health, DSAMH – Annual Financial Reporting Requirements to apply to Financial reporting year ending in 2016 (n/a)

**Commissioner Millburn presenting:**

Resolution to reappoint Marti L. Money to the South Davis Recreation District Administrative Control Board  
Resolution approving the interlocal cooperation agreement between West Point City and Davis County for the paving of the 200 South Trail as addressed December 1, 2015

BOARD OF EQUALIZATION

Request approval of the Property Tax Register

CONSENT ITEMS

Check Registers

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

CLOSED SESSION: UCA 52-4-205(d) strategy session to discuss the purchase, exchange, or lease of real property

**Action Taken Regarding Matters Discussed in Closed Session**

**Adjourn**

Pledge of Allegiance

Randy Cook, Davis County Tourism Office, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Notice of cancellation of 12/29/15 Commission Meeting

Notice of cancellation of the meeting of the Board of Davis County Commissioners on December 29, 2015 was announced.

Notice of  
Public Hearing  
re: 2015  
Budget  
Opening and  
proposed 2016  
Budget  
  
Congressional  
update

Notice of the Public Hearing to be held tonight, December 8, 2015, at 6 PM related to the opening and adjustments of the 2015 Budget and the adoption of the proposed 2016 Budget. It will be held here at the Davis County Administration Building in the Commission Chambers, 61 South Main Street, Farmington.

Commissioner Millburn introduced Rhonda Perks, Field Representative for Congressman Chris Stewart’s Office, who regularly attends the Commission Meetings. She was invited to provide a report on a quarterly basis on what is transpiring at the Congressman’s office. He asked Rhonda to give Congressman Stewart the Commissioners’ appreciation for the hard work he does on behalf of the citizens of Davis County and the State of Utah. He also said that if there is anything the Commissioners can do to assist the Congressman in his efforts to let them know.

Rhonda Perks indicated in her position as Field Representative she is the outreach person for Davis County. She reports back to him on a weekly basis. She said it is an easy job as Davis County runs very smoothly. She also works with the Davis Chamber of Commerce. It is a challenging congressional district as it goes from Davis County, through a portion of Salt Lake, then down through Cedar City and St. George. Congressman Stewart spends a lot of time dealing with federal land issues in the southern part of the state. She spoke of the recently proposed land-swap issue in Bountiful City. Bountiful City Council had the foresight to hold a public hearing when a developer came to talk to them before any decision was made. Many Bountiful & Centerville cities constituents were very outspoken in opposition. It has been resolved. Bountiful City Council will be sending a letter to the congressional offices opposing the land-swap. The developer has chosen not to pursue it any further. She thought this was handled in a way that it should be within government.

Rhonda said Congressman Stewart is very active in national security issues. It takes a tremendous amount of his time. He feels this is a critical and important way to provide oversight to President Obama’s foreign policy issue.

There are many animal issues in southern Utah that Congressman Stewart deals with, i.e. wild horse, sage grouse, and the prairie dog provide certain problems that have to be discussed.

Congressmen Stewart and Bishop recently organized the FLAG (Federal Land Action Group) Committee. There are 8 members dealing with all of the land issues. They have been able to put different issues in front of the Appropriations Committee as well as the Appropriations Sub-Committee on Interior Environment.

Congressman Stewart is working diligently on fully funding the PILT program which provides some federal dollars to certain areas where a lot of land is taken up by federal land causing a loss of tax revenue.

Congressman Stewart has been very critical of the Iran nuclear deal. He is working hard to convince members of Congress to support a motion of disapproval.

Congressman Stewart is a resident of Davis County and is appreciative of all the good things happening here.

Notice of  
Award  
#2015-591  
610 W Clark  
Lane Culvert to  
ACME  
Construction

Adam Wright, Davis County Public Works Director, presented Notice of Award #2015-591 for the 650 West and Clark Lane Culvert Project to ACME Construction. There were 9 bids for the project which were reviewed. ACME was the low bidder at \$356,905.00 and met all the requirements.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Petroff said they were moving forward on this project. He gave thanks to the attorneys, Adam, the Public Works team and Farmington City. Everyone has worked together to meet some

tight deadlines in terms of funding from the various partners.

Donation  
agreement  
#2015-592  
Irene K. Willey  
for 2 paintings  
by Nancy Lund

Chris Sanford, Davis County Library Director, presented donation agreement #2015-592 with Irene K. Willey of the RC Willey Family for the donation of two paintings by artist Nancy Lund. One painting is called “Farmington House” and measures approximately 35” X 42”; the second painting is called “Syracuse House” and measures approximately 33” X 41”. The Library Board of Directors has considered the donation and recommends the acceptance of this donation. If the donation is accepted, Chris indicated there will be an appraisal of the paintings after they are framed and matted for insurance purposes. They have been given permission to rotate the paintings between the Farmington and Syracuse locations. There will be a plaque attached to each one that says “Donated by Darrell and Irene Willey in Memory of R.C. and Helen Willey.”

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2015-593  
Jordan World  
Circus

Mike Moake, Davis County Legacy Events Center Marketing, presented agreement #2015-593 with the Jordan World Circus for their yearly attraction producing two shows. Period of contract is February 1, 2016. Receivable amount is \$2,000.00.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment  
#2015-104C  
UT Dept of  
Health year 2  
EPICC 1422  
program

Brian Hatch, Davis County Health Department Interim Director, presented amendment #2015-104C with the Utah Department of Health to add year 2 activities and funding for EPICC (Environment, Policy and Improved Clinical Care) 1422 program of diabetes, heart disease, obesity and associated risk factors. Period of contract is October 23, 2015 through September 30, 2016. It is a receivable of \$72,500.00 in additional funds for a total receivable contract amount of \$135,000.00.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2015-594  
Bandwango for  
“Connect Pass”

Randy Cook, Davis County Tourism, presented agreement #2015-594 with Bandwango, a provider of “Connect Pass,” a tourism program offering one-stop purchasing and convenient mobile delivery. This will provide residents and visitors a way to purchase bundled packages (saving up to 50-80%) that represents the very best attractions in the County. Bandwango will seek out the merchants for participation and manage all of the accounting, collections, disbursement and customer services. Commissioner Millburn added that the bundling can be customized for specific groups, i.e. convention attendees. Period of contract is one year from signing. Payable amount is \$5,000.00.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2015-595  
Lexipol LLC  
software  
subscription for  
policy manuals

Chief Deputy Kevin Fielding, Davis County Sheriff’s Office, presented agreement #2015-595 with Lexipol, LLC for a renewal of a software subscription service which provides online development tools and access to support staff for creating and updating Sheriff’s Office policy manuals (County, Sheriff’s Office and Corrections). Period of contract is one year with automatic renewals until canceled by either party. Payable amount is \$3,600.00 annually.

Commissioner Millburn confirmed it is a renewal. Chief Fielding explained that the company originally provided a “canned” policy in approximately 2008. The division directors adapted the policy to the Sheriff’s Office to be specific to the agency over a 2-year period. Commissioner Millburn asked if there is a cost inflator built-in. Chief Fielding said that there was not. The cost has remained the same.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All

	<p>voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
<p>Agreement #2015-596 Ulrich &amp; Assoc PC for professional auditing services</p>	<p>Curtis Koch presented agreement #2015-596 with Ulrich and Associates PC for professional auditing services for FY2015-2019. The recommendation of this firm was presented and approved in the October 27<sup>th</sup>, 2015 Commission Meeting. Period of contract is January 1, 2016 through December 31, 2020. Payable amount is \$161,165.00.</p> <p>Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
<p>Amendment #2013-397D UT Dept of Human Services DSAMH – financial reporting</p>	<p>Commissioner Smith presented amendment #2013-397D with the Utah Dept. of Human Services, Division of Substance Abuse and Mental Health regarding the financial reporting requirements replacing “Part V: Accounting requirements and financial compliance.” Period of contract is through 2016. No financial changes.</p> <p>Commissioner Smith made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
<p>Resolution #2015-597 reappointment of Marti L. Money to South Davis Rec Dist Admin Control Bd</p>	<p>Commissioner Millburn presented the following:</p> <p>Resolution #2015-597 to reappoint Marti L. Money to the South Davis Recreation District Administrative Control Board for a full four-year term beginning January 1, 2015 and ending December 31, 2019.</p> <p>Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
<p>Resolution #2015-572 approving interlocal cooper agreement w/ West Point City as addressed 12/1/15  BOE</p>	<p>Resolution #2015-572 approving the interlocal cooperation agreement between West Point City and Davis County for the paving of the 200 South Trail as addressed in the December 1, 2015 Commission Meeting. The paperwork for the resolution was not present at that time.</p> <p>Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
	<p>Commissioner Smith made a motion to convene as the Board of Equalization. Commissioner Petroff seconded the motion. All voted aye.</p>
<p>Property Tax Register approved</p>	<p>Curtis Koch presented the Property Tax Register which reflected 4 veteran abatements, 1 small dollar write off and 1 correction.</p> <p>Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
<p>Reconvene</p>	<p>Commissioner Petroff made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.</p>
<p>Check registers approved</p>	<p>Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion by Commissioner Smith. Commissioner Petroff seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor’s Office.</p>
<p>Commissioner Comments</p>	<p>Commissioners comments:</p> <p>Neal Geddes, an avid snowboarder, exclaimed, “Let it snow! Let it snow! Let it snow!”</p>
<p>No public comments</p>	<p>No public comments.</p>
<p>Closed session</p>	<p>Commissioner Millburn indicated there was need to move to a closed session per UCA 52-4-205(d) strategy session to discuss the purchase, exchange, or lease of real property.</p>

Commissioner Smith made a motion to move to a closed session. Commissioner Petroff seconded the motion. All voted aye.

Reconvene Commissioner Petroff made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

No action No action was taken in regards to the closed session.

Adjourn Meeting adjourned at 10:53 AM

Clerk/Auditor

Chair